APA Continuing Education Committee Interim Code of Conduct on Generative AI (4/24/2024)

To ensure transparency in the submission of Continuing Education (CE) materials to the Continuing Education Committee (CEC) as well as CE presentations to continuing education consumers, the APA CEC is adopting this *Interim Policy on Generative AI*. (The policy is interim because it may be updated to reflect developments in this technology.) It is the responsibility of all CE sponsors to be familiar with the current version of this policy, which will be posted on the CE Sponsor Approval (CESA) website and about which CE sponsors will be notified by email of substantive changes.

NOTE: For this policy, AI refers to generative large language model (LLM) AI tools and does not include grammar-checking software, citation software, or plagiarism detectors.

- **Quality Assurance Affirmation:** By submitting your CE materials to APA, you are affirming that you have read, understand and are comporting with the CEC's Interim AI policy to contribute to the CEC's comprehensive quality control process. This process must include, but is not limited to, ensuring that materials produced by AI are accurate, such as cited publications and instructor resumes. Additionally, sponsors are responsible for securing any necessary copyrights.
- **Generative AI Utilization:** Generative AI models may be considered by sponsors in creating CE programs but cannot compose the program. The unique creative contributions and experiential insights of human experts are irreplaceable and integral to the unique offerings of CE programs.
- **AI Disclosure Requirement:** Use of AI in CE program development must be disclosed, detailing AI's role, usage, timing, and extent of contribution, both on the application for CE sponsor approval (check the box yes in response to the question, "Was AI used in developing this application submission and/or program materials? And if so, please disclose how AI was utilized"), and within all materials utilized in the offering of CE programming.
- **AI Output Documentation:** Upon request from the CEC, sponsors may need to provide the complete AI-generated content as supplementary documentation for review. Accordingly, sponsors are encouraged to keep all AI supporting materials, so they are available upon request. Failure to provide such documentation may preclude the CEC from considering a sponsor's application submission.

As with all CE program submissions, if materials are cited or other information included that do not exist, the CEC will automatically deny them. The CEC will then determine the next steps, based on the CEC's policies and procedures, the specific facts and circumstances, and the CEC's professional judgment.